

Government of the People's Republic of Bangladesh  
Ministry of Education  
Secondary and Higher Education Division  
Training Section  
Bangladesh Secretariat, Dhaka.  
[www.shed.gov.bd](http://www.shed.gov.bd)

Memo : 37.00.0000.084.25.005.19-349

Date : 16 October 2023


To : Chief Accounts and Finance Officer  
Ministry of Education  
45, Purana Paltan, Dhaka.

Subject: Government's approval to attend the program on 'Advanced Procurement Strategies' (A3716975 'Module Three- First Edition (ADB)' to be held from 20-24 November 2023 in Turin, Italy.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh for the following officials to attend the program on 'Advanced Procurement Strategies' (A3716975 'Module Three- First Edition (ADB)' to be held from 20-24 November 2023 (excluding travel time) in Turin, Italy under the following terms & conditions :


Sl. No.	Name, Designation & Office
01.	Arjuna Khatun Procurement Officer-1 Directorate of Secondary & Higher Education (DSHE), Dhaka.
02	Sultana Israt Jahan Procurement Officer-2 Directorate of Secondary & Higher Education (DSHE), Dhaka.
03	Selina Akhter Research Officer Directorate of Secondary & Higher Education (DSHE), Dhaka.
04	Mahfuz Al Mahmud Assistant Professor OSD, Directorate of Secondary & Higher Education (DSHE), Dhaka. Attachment: Govt. Shahid Suhrawardy College, Dhaka.
05	Mohammad Mamun Mia Assistant Professor & Assistant Director, Secondary Education Sector Investment Program (SESIP).

- i) All expenses for the participants of the program will be borne by Asian Development Bank (ADB). There will be no financial involvement of the Government of Bangladesh;
  - ii) They will not be provided any part of their salary and allowances in foreign currency;
  - iii) Period of their stay abroad including transit and travel will be treated as on duty;
  - iv) They will not be allowed to stay abroad more than the approved period;
  - v) They will have to submit a report to the Secretary of Secondary & Higher Education Division, Ministry of Education within 15 (fifteen) days of their return.
02. This order is issued with the approval of the competent authority.

  
16.10.2023  
(Muhammad Delowar Hossain)  
Deputy Secretary  
Phone : 55100843  
[moe.trainingsection@gmail.com](mailto:moe.trainingsection@gmail.com)

Copy for information and necessary action (Not according to the seniority) :

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka;
02. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Italy;
03. H.E. Ambassador, Embassy of the Republic of Italy in Dhaka, Bangladesh;
04. Additional Secretary (Admin & Finance), Secondary & Higher Education Division;
05. Director General, Directorate of Secondary and Higher Education;
06. Director General, Directorate of Immigration & Passport, Dhaka;
07. Director General (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka;
08. PS to Minister, Ministry of Education, Bangladesh Secretariat, Dhaka;
09. PS to Deputy Minister, Ministry of Education, Bangladesh Secretariat, Dhaka;
10. PS to Secretary, Secondary & Higher Education Division;
11. Joint Program Director, Secondary Education Sector Investment Program (SESIP);
12. Director, Hazrat Shahjalal International Airport, Dhaka;
13. Senior System Analyst, Secondary & Higher Education Division (With a request to publish the GO at SHED website);
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
15. Office Copy.

  
16.10.2023  
(Muhammad Delowar Hossain)  
Deputy Secretary